

**ALBION LITTLE RIVER FIRE PROTECTION DISTRICT
BUSINESS MEETING AGENDA
THURSDAY, JANUARY 9, 2014 – 7:00 P.M.**

Station 810, 33900 West Street (behind Albion Grocery Store), Albion, CA.

7:00-8:00 p.m. (longer if necessary)

1. **Fire department operations meeting**
 - a. **Roll call**
 - b. **Chief's Report: Chief Williams will present a written report of fire department operations.**
 - c. **Review and discussion of chief's report.**
 - d. **Other fire department business**
 - e. **Adjournment**

8:00 p.m. (approximately – begins at completion of operations meeting)

2. **Board of Directors meeting.**
 - a. **Call to order and roll call**
 - b. **Approval of agenda**
3. **Approval of minutes.** Review and correct, if necessary, minutes of Regular Business Meeting of December 12, 2013.
4. **Public Comment:** The public may address the board on matters within the board's jurisdiction whether on the agenda or not. For action items the public may also address the board at the time the item is presented.
5. **Financial Report:** Current financial statements for the district will be presented.
6. **Items for Board Consideration and possible action:**
 - a. **Board Vacancy:** The board will interview and review qualifications of prospective board member candidates and may vote to appoint a board member to fill the vacancy created by the resignation of board member Ken Matheson.
 - b. **Bylaws Revision:** The board will review and discuss a proposed amendment to the Albion Little River Fire Protection District Bylaws, Policies and Procedures (Section 1100- 6.a Board Meeting Schedule) to be considered for adoption at the February 13, 2014 regular business meeting.
 - c. **Building Fund Seed Money:** Discussion and possible approval to set aside \$15,000 in checking acct. for immediate expenses, costs.
 - d. **Personnel:** Any new applicants to be presented
 - e. **CSDA/Ethics Training:** CSDA is offering an online AB1234 Ethics Compliance Training. Jan 1-Feb. 28, 2014 only. State requirement.
 - f. **Annual Evaluation Meeting:** The annual board and department evaluation meeting needs to be scheduled for January, 2014.
7. **Correspondence:** Correspondence to and from the board will be presented.
 - a. Dec. 12, 2013 notice of vacancy: In accordance with Section 1780 of the Government Code, effective 12/12/2013, there is a vacancy on the District Board due to Ken Matheson's resignation. The District will fill this vacancy by appointment within 60 days after the effective date of vacancy, but no sooner than 15 days after vacancy is posted.
 - b. Dec. 15, 2013 A (PSA) Public Service Announcement advertising a Board vacancy will be aired on local radio station KOZT, also will appear in local paper The Beacon Dec. 26.
 - c. Dec. 23, 2013 received certified letter from Oliver Seeler requesting copies of records relating to any known or suspected theft of district property within the last six months.
 - d. Dec. 20, 2013 Sent certified letter to Oliver Seeler in reply to his request in above letter.
8. **Committee Reports**
 - a. **SCBA Project:** Is completed and truck back in service in Albion.
 - b. **Status of National Fire Incident Reporting System:** see Sam
9. **Director's Discussion:** Individual Board members may discuss topics of concern to the District.
 - a. **New Fire House:**

- b. **Fund Raising:**
- 10. **Next Meeting: Thursday, February 13, 2014, 7:00 p.m.**
- 11. **Adjournment**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the board meeting should contact the board in writing at P.O. box 634, Albion, CA 95410-0634, as soon as possible before the meeting date.